





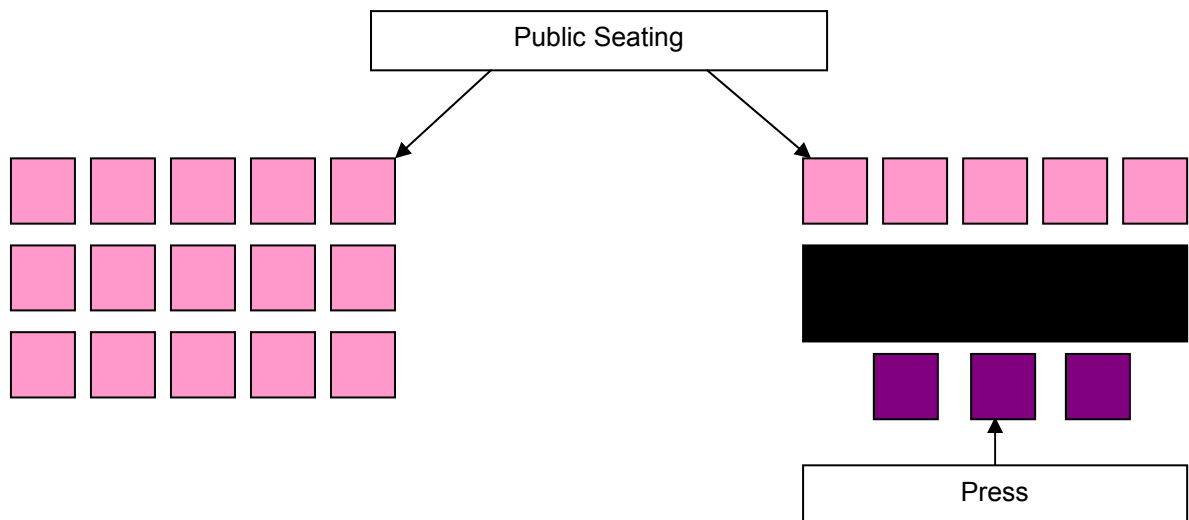
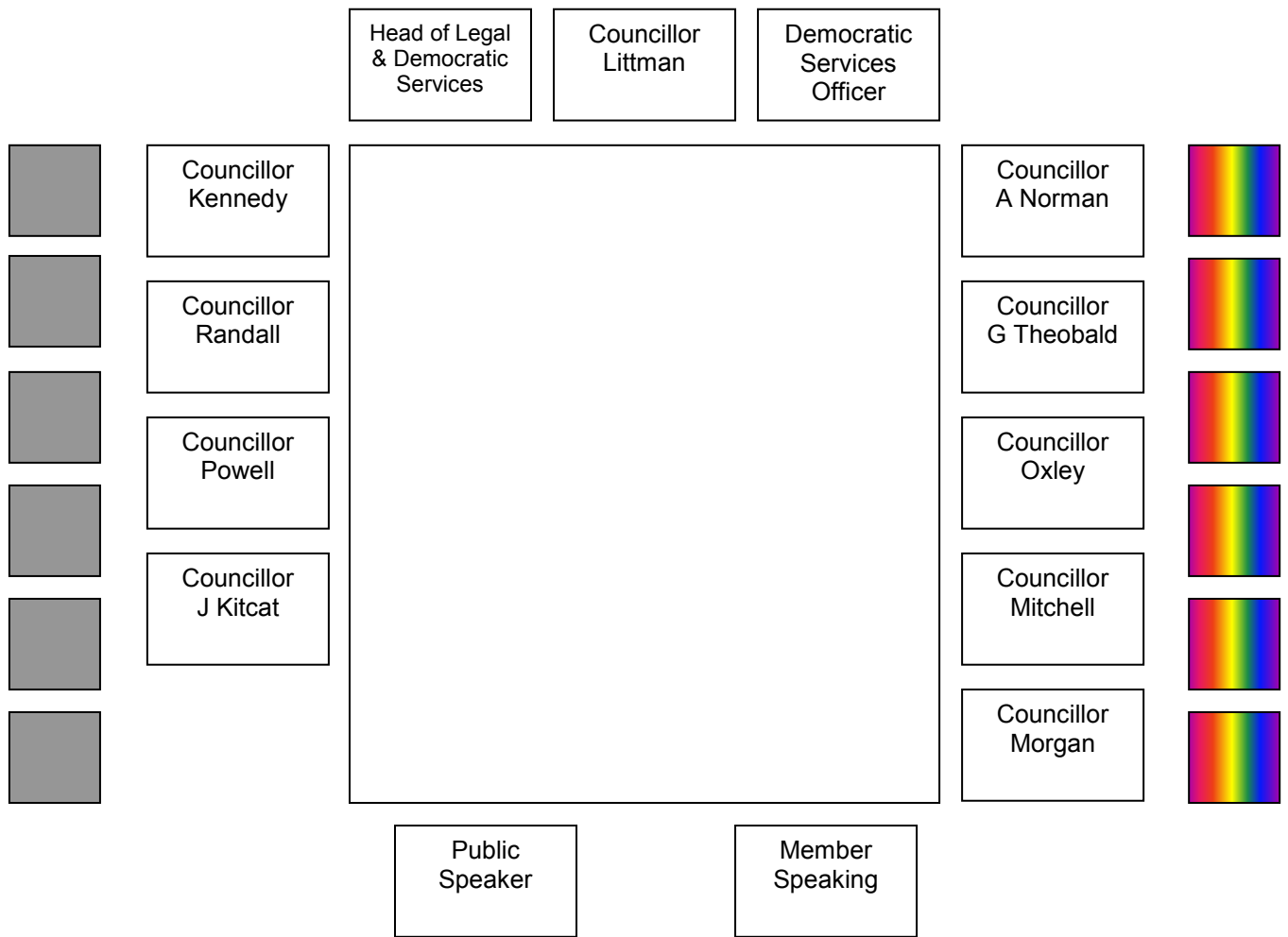
Brighton & Hove
City Council

Governance Committee

Title:	Governance Committee
Date:	26 July 2011
Time:	5.00pm
Venue	Council Chamber, Hove Town Hall
Members:	Councillors: Littman (Chair), A Norman (Deputy Chair), Kennedy, J Kitcat, Morgan, Oxley, Powell, Mitchell, Randall and G Theobald
Contact:	Tanya Davies Acting Democratic Services Manager 29-1227 tanya.davies@brighton-hove.gov.uk

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Democratic Services: Meeting Layout



AGENDA

1. PROCEDURAL BUSINESS

- (a) Declaration of Substitutes - Where Councillors are unable to attend a meeting, a substitute Member from the same Political Group may attend, speak and vote in their place for that meeting.
- (b) Declarations of Interest by all Members present of any personal interests in matters on the agenda, the nature of any interest and whether the Members regard the interest as prejudicial under the terms of the Code of Conduct.
- (c) Exclusion of Press and Public - To consider whether, in view of the nature of the business to be transacted, or the nature of the proceedings, the press and public should be excluded from the meeting when any of the following items are under consideration.

NOTE: Any item appearing in Part 2 of the Agenda states in its heading the category under which the information disclosed in the report is exempt from disclosure and therefore not available to the public.

A list and description of the exempt categories is available for public inspection at Brighton and Hove Town Halls.

2. MINUTES OF THE PREVIOUS MEETING

1 - 12

Minutes of the meeting held on 1 February 2011 (copy attached).

3. APPOINTMENT OF URGENCY SUB-COMMITTEE

4. CHAIR'S COMMUNICATIONS

5. CALLOVER

NOTE: Public Questions, Written Questions from Councillors, Petitions, Deputations, Letters from Councillors and Notices of Motion will be reserved automatically.

6. PETITIONS

No petitions have been received.

7. PUBLIC QUESTIONS

(The closing date for receipt of public questions is 12 noon on 19 July 2011)

No public questions received as of 29 June 2011.

GOVERNANCE COMMITTEE

8. DEPUTATIONS

(The closing date for receipt of deputations is 12 noon on 19 July 2011)

No deputations received as of 29 June 2011.

9. WRITTEN QUESTIONS, LETTERS AND NOTICES OF MOTION FROM COUNCILLORS

No written questions, letters or Notices of Motion were submitted by Councillors for the meeting.

10. LOCAL GOVERNMENT BOUNDARY REVIEW AT SALTDEAN 13 - 16

Report of the Strategic Director, Resources (copy attached).

Contact Officer: *Oliver Dixon* Tel: 29-1512
Valerie Pearce Tel: 291850
Ward Affected: *Rottingdean Coastal*

11. LOCALISM BILL - UPDATE 17 - 46

Report of the Strategic Director, Resources (copy attached).

Contact Officer: *Elizabeth Culbert* Tel: 29-1515
Ward Affected: *All Wards*

12. REVIEW OF PETITIONS SCHEME 47 - 64

Report of the Strategic Director, Resources (copy attached).

Contact Officer: *Elizabeth Culbert* Tel: 29-1515
Ward Affected: *All Wards*

13. WEBCASTING PROTOCOL 65 - 78

(a) Draft extract of the proceedings of the Standards Committee meeting held on 21 June 2011 (copy attached).

(b) Report of the Monitoring Officer (copy attached).

Contact Officer: *Oliver Dixon* Tel: 29-1512
Ward Affected: *All Wards*

14. CABINET PORTFOLIOS AND WAYS OF WORKING 79 - 112

(c) Extract of the proceedings of the Cabinet meeting held on 9 June 2011 (copy attached).

(d) Report of the Strategic Director, Resources (copy attached).

Contact Officer: *Abraham Ghebre-Ghiorghis* Tel: 29-1500
Ward Affected: *All Wards*

15. PART TWO MINUTES OF THE PREVIOUS MEETING

113 - 114

Part Two minutes of the meeting held on 1 February 2011 (copy circulated to Members only).

16. PART TWO ITEMS

To consider whether or not any of the above items and the decisions thereon should remain exempt from disclosure to the press and public.

The City Council actively welcomes members of the public and the press to attend its meetings and holds as many of its meetings as possible in public. Provision is also made on the agendas for public questions to committees and details of how questions can be raised can be found on the website and/or on agendas for the meetings.

The closing date for receipt of public questions and deputations for the next meeting is 12 noon on the fifth working day before the meeting.

Agendas and minutes are published on the council's website www.brighton-hove.gov.uk. Agendas are available to view five working days prior to the meeting date.

Meeting papers can be provided, on request, in large print, in Braille, on audio tape or on disc, or translated into any other language as requested.

For further details and general enquiries about this meeting contact Tanya Davies, (29-1227, email tanya.davies@brighton-hove.gov.uk) or email democratic.services@brighton-hove.gov.uk

Date of Publication - Monday, 18 July 2011

GOVERNANCE COMMITTEE

Draft Governance Committee Work Plan – 2010-11

	Agenda Item	Lead Officer
	Meeting 20 September 2011	
	Chair's communications	
1	Webcasting Contract	Mark Wall / Paul Colbran
2	Members Allowances Review – Report of the Independent Remuneration Panel	Mark Wall/Angela Woodall
3	Police & Crime Commissioner Elections	Claire Wardle
4	Review of specific Polling Stations	Claire Wardle
	Meeting 15 November 2011	
	Chair's communications	
1		
	Future reports – dates to be decided	
1	Byelaws – detailed report following publication of regulations	Oliver Dixon
2	Whistleblowing – progress update	
3	Attendance Management Procedure – update (Autumn/Winter 2011)	Charlotte Thomas
4	Future of Overview & Scrutiny	Tom Hook
5	Appointment of the Independent Remuneration Panel	Mark Wall

GOVERNANCE COMMITTEE

Review of Constitution Indicative Work Plan for the Governance Committee*

	Meeting 20 September 2011	
1	Summary (Part 1) and Articles (Part2)	
2	Council Functions, Council Procedure Rules and Local Choice Functions (Part 3)	
	Meeting 15 November 2011	
1	Cabinet (Part 4)	
2	Committees and sub Committees (Part 5)	
	Meeting 10th January 2012	
1	Overview and Scrutiny (Part 6)	
2	Scheme of Delegation to Officers (Part 7)	
	Meeting 20th March 2012	
1	Procedure Rules (Part 8)	
	Meeting May 2012	
1	Codes and Protocols (Part 9)	

* The order may change to reflect priorities.